Objectives of the Internship Program: Enable students to obtain applied learning experience which will complement and extend the traditional educational process. The experience should also aid the student in exploration of potential career opportunities and assist the student in clarifying his/her personal and educational goals.

Obligations of the student:
1. Submit a brief description of the proposed program including a statement of goals.
2. Demonstrate to the faculty sponsor adequate background to permit successful completion of the project.
3. Actively participate in the field experiences at a level appropriate to the unit credit requested.
4. Fulfill all contractual obligations agreed upon with the faculty sponsor.
5. Provide a copy of all 92/192 forms to the Internship & Career Center.

To Be Completed By the Student:

Academic Quarter:   SSI   SSII   F   W   S   Year:   CRN#:   
Faculty Sponsor:   ICC Coordinator:
Internship Site:   Site Supervisor:   Phone#:
Student Name:   Student ID:
Local Phone#:   Permanent Phone#:
E-mail:   Major:   Year in School:

You must have completed 90 units to enroll in the upper division 192, otherwise enroll in 92.

I am enrolling in:  92   192   Units Requested:   

Title & Description of project (in conjunction with on site supervisor describe work to be undertaken, responsibilities/duties, and other requirements):

Goals (elaborate on reasons for taking this course and/or projected outcomes of this experience):

Qualifications (list specific courses and/or experiences that enable you to complete this special project):
Objectives of the Internship Program: Enable students to obtain applied learning experience which will complement and extend the traditional educational process. The experience should also aid the student in exploration of potential career opportunities and assist the student in clarifying his/her personal and educational goals.

Obligations of the faculty sponsor:
1. Possess expertise in the area of the proposed internship
2. Review student’s adequacy of preparation for undertaking the proposed internship.
3. Evaluate the intern primarily on the basis of written work demonstrating the intellectual value of the experience
4. Require student to provide copy of the 92/192 forms to the Internship & Career Center

***************************To Be Completed By the Faculty Sponsor***************************

Student Name: ___________________________ Student ID: ___________________________
Student E-mail Address: ___________________________
Course Identification:

_________________________________ 92 192
Department Circle one Section Units Quarters Year CRN

Requirements: In addition to experience check all that apply:

_______ Library Research _______ Lab Notebook _______ Diary, journal, or log _______ Final paper

A brief descriptive statement of the credit assignment:

Remind students that 90 units are required for upper division credit, and that he/she should complete a transcript notation form available from the internship & Career Center, South Hall (http://iccweb.ucdavis.edu/).

Transcript Notation: Completion of transcript notation requirements assists the Internship & Career Center in assuring the quality of its offerings and provides the students with a descriptive listing of his/her internship on their transcript.

_____________________________ _______________________
Signature of Faculty Sponsor Date

_____________________________
Print name of Faculty Sponsor
**Site Supervisor Form**

**Intern Evaluation Form**

To Be Completed By the Job Site Supervisor

**Student Name:** ________________________________  **Date:** ________________

**Length of Assignment (dates):** ________________________________

**Faculty Sponsor:** ________________________________  **Faculty E-mail:** ________________________________

**Relations with Others:**
- [ ] Exceptionally well accepted
- [ ] Works well with others
- [ ] Gets along satisfactorily
- [ ] Has some difficulty working with others
- [ ] Works poorly with others

**Judgment:**
- [ ] Exceptionally mature
- [ ] Above average in decision making
- [ ] Usually makes the right decision
- [ ] Often uses poor judgment
- [ ] Consistently uses poor judgment

**Ability to Learn:**
- [ ] Learns very quickly
- [ ] Learns readily
- [ ] Average in learning
- [ ] Rather slow to learn
- [ ] Very slow to learn

**Attendance:**
- [ ] Regular
- [ ] Irregular

**Overall Rating:**
- [ ] Excellent
- [ ] Very good
- [ ] Average
- [ ] Below average
- [ ] Poor

**Attitude:**
- [ ] Outstanding enthusiasm
- [ ] Very interested and industrious
- [ ] Average in diligence and interest
- [ ] Somewhat indifferent
- [ ] Definitely not interested

**Dependability:**
- [ ] Completely dependable
- [ ] Above average dependability
- [ ] Usually dependable
- [ ] Sometimes neglectful or careless
- [ ] Unreliable

**Quality of Work:**
- [ ] Excellent
- [ ] Very good
- [ ] Average
- [ ] Below average
- [ ] Very poor

**Punctuality:**
- [ ] Regular
- [ ] Irregular

**Brief description of the internship assignment:**

**Comments (use other side if necessary):**

____________________________________________________________________________________

____________________________________________________________________________________

Site Supervisor’s printed name and title ________________________________________________  Signature ________________________________

Phone: ________________________________  Site Name: ________________________________

Address: ____________________________________________________________________________

Student: Give Original to Faculty Department  Copy to Internship & Career Center